



VENDOR CONTRACT

Company/Individual Name (vendor): _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Person to contact: _____ **Telephone:** _____

Product(s) to sell: _____

In consideration for the agreed upon rental price and the terms set forth below, Grove United and the above named vendor hereby agree as follows:

CONTRACT CONDITIONS: The organizer asks for the full cooperation of all vendors. Any points not covered are subject to a decision by the organizer and shall be final.

RENTAL: This contract for booth space must be signed by a duly authorized agent of the vendor and accompanied with the booth rental space fee of \$_____.

Unless otherwise agreed to in writing by Grove United, booth rental allows for the use of a 10' x 10' space during the Grove United 2008 Memorial Day Shootout Soccer Tournament held from May 23, 2008 through May 26, 2008. The vendor shall provide for their own tent, chairs, tables, signs, and other supplies needed to conduct their business.

MAINTENANCE OF RENTAL SPACE: Vendors shall keep their booth space clean and orderly at all times, and shall not engage in any activity which would unduly interfere with visitors or other vendors or would be in violation of law, or ordinance.

REGULATIONS: All vendors must comply with all rules and regulations imposed by the Federal, State, County, or City food/health laws and all vendors must obtain the appropriate certificates and licenses required by law. Said certificates and licenses, and proof of liability insurance must be provided to Grove United a minimum of 30 days prior to the start of the tournament. An adequate fire extinguisher must be in all food booths. The vendor is required to display a placard, plainly printed, showing menu and prices. ANY VENDOR SERVIING FOOD OR DRINKS MUST OBTAIN A VILLAGE OF WHEELING HEALTH PERMIT AND POST SAID PERMIT IN THE VENDOR'S BOOTH.

CONSTRUCTION, INSTALLATION & USE OF VENDOR FACILITIES:

1. All booths shall be used to serve the interest of the participants of the tournament and shall be operated in a way that will not detract from other booths or the event as a whole. The tournament committee reserves the right to assign, designate or change booth locations. Space assignment preferences are subject to availability and must be requested by the vendor in writing. No exhibit shall be allowed to obstruct clear vision to other booths in the same line or adjacent lines.

The Tournament Director reserves the right to require immediate withdrawal or modification of any booth which is believed to be injurious to the purpose of the tournament. In the event of such restriction or eviction, Grove United Soccer Association is not liable for any refund of rental fees or any other tournament-related expense.

2. No vendor shall sublet, assign or share any part of the space allocated to them without the written consent of the Tournament Director.

3. Solicitations or demonstrations by vendors must be confined within the bounds of their own respective booths, unless written permission otherwise has been granted by the Tournament Director. If vendors need extra space, this must be arranged and approved in advance, or additional booth space purchased. Aisle space shall not be used for exhibit purposes,

display signs, solicitation or distribution of promotional material. Exhibits, signs, and displays are prohibited in non-tournament areas or elsewhere at the event venues or hotels, unless written permission has been granted by the Tournament Director. Operation of sound amplification devices are not allowed, unless approved in advance by the Tournament Director. The tournament committee reserves the right to control and prohibit any disturbing noises produced by a vendor.

4. Damage to Exhibit Facilities - The vendor must surrender rented space in the same condition it was at commencement of occupation. When damage appears, the vendor shall be liable for all costs incurred to the owners of the property so damaged. The Tournament Director reserves the right to select contractors for such repairs.

5. Behavior: Vendors and their personnel must behave in a manner that is appropriate to a business environment. Common courtesy and politeness should be applied to all interactions with other vendors, event/tournament staff, and other event/tournament attendees, including players, coaches, parents, and college coaches. Specific problems with any of these persons should be brought to the attention of the Tournament Director.

6. Photography & Taping - No photography and/or videotaping will be permitted without prior written authorization by the tournament committee.

7. Insurance - Each vendor must maintain commercial general liability and commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. The coverage shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. A Certificate of Insurance will be required from each vendor naming Grove United Soccer Association and the Wheeling Park District as additional insureds on the policy effective during the tournament. Vendor must provide a copy of their certificate of insurance on or before May 1, 2008.

8. Business must be conducted from the booth area, unless permission is granted by the tournament director.

BOOTH REQUIREMENTS:

SECURITY: Vendors are responsible for their own security overnight.

ELECTRICITY: Electricity to the booth is the responsibility of the vendor. Electricity will be available on a limited basis at the tournament site, but it is the vendor's responsibility. The need for electricity must be advised to the Tournament Director in advance. It is recommended you bring a quiet generator to ensure electricity.

STATEMENT OF POLICY: Grove United Soccer Association disclaims any liability for damages or losses caused to or by any vendor by fire, water, windstorm, utility failures, rodent's, acts of vandalism, civil disorder, strikes, criminal acts, or thefts. Grove United Soccer Association will not be responsible for any failure of electricity or other services. Vendors wishing to insure their goods must do so at their own expense. Vendors shall at all times protect, indemnify, save and hold harmless the organizer, Grove United Soccer Association.

CORRESPONDENCE: All correspondence relative to vendors can be directed to:

Joel Manning
PO Box 5321
Buffalo Grove, IL 60089

Phone: 847-652-3060
E-Mail: manning824@aol.com

Please sign the contract & return.

Signature of Company/Individual

Date

Do you need electricity? YES

NO